

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD  
(An Equal Opportunity Employer)

Applications are invited from present CUPE 5555 employees who wish to apply for the following positions.

**Educational Assistant - Sign**  
(Job Code 7207)

**SEE ATTACHED LIST**

	<u>Band</u>	<u>Start</u>	<u>3 months</u>	<u>1 Year</u>
<b>SALARY RANGE:</b>	Eight (8)	\$21.54	\$22.73	\$23.93
<b>Commencement Date:</b>	<b>January 5, 2015</b>			
<b>Location:</b>	<b>AS LISTED ON ATTACHED SHEET</b>			

**POSITION SUMMARY:**

The Educational Assistant - Sign position provides instructional support in academic, social, physical, emotional and behavioural programs for students in a variety of learning situations. As well the Educational Assistant - Sign carries out personal care duties to meet the physical needs of students. As part of the student support team, the Educational Assistant - Sign promotes and maintains a safe, caring and restorative school environment.

The Educational Assistant - Sign's work is focused on supporting students who are deaf or have hearing loss by signing and speaking English, translating and interpreting modified curriculum.

**QUALIFICATIONS:**

**Effective January 1, 2011, CUPE members must pre-qualify for all postings. This means that you must have all the minimum qualifications listed on the job description (or be granted equivalency) prior to the closing date of the posting in order to be considered eligible for the position. Test and equivalency reviews will not be granted after the closing date of any competition.**

- Secondary School Graduation Diploma or equivalent
- Two (2) year college diploma in Educational Assistant Program or equivalent
- Current Non Violent Crisis Intervention (NVCI) Certification (Full Program)
- Level 2 Signing (Completed to a minimum of course Sign 203)
- Six (6) months to one (1) year related educational assistant experience

Please refer to myKPR - Documents & Forms for CUPE Job Descriptions

Applicants are asked to submit, to the HR Specialist noted below, a complete resume **if requesting a classification change or an increase in pay band.**

Applicants are asked to complete **all sections** of the Online Application form when applying for a position that has different qualifications, as noted above, than the position that you currently hold.

Employees interested in this position must apply no later than **4:00 pm, December 9, 2014.** Applicants are asked to submit their request using the Online Application form.

Human Resources Department  
Kawartha Pine Ridge District School Board  
1994 Fisher Drive  
Peterborough, Ontario K9J 6X6  
Fax: 705-760-8654  
Inquiries Only: Please email: [wanda.bates@kprdsb.ca](mailto:wanda.bates@kprdsb.ca)

The three rates of pay (start - 90%, 3 month - 95%, and 1 year - 100%) are shown above for each position posted in order to provide complete job rate information for permanent employees with less than 12 months service who may wish to apply for the vacancy.

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

The following positions are available to current collective bargaining unit members of CUPE Local 5555.

**Start Date:** January 5, 2015

**Salary:** See attached posting shell

**Qualifications and Job Requirements:** Please refer to myKPR for complete job descriptions.

**Closing Date:** December 9, 2014 - 4:00 pm

**Postings:**

- Only 30 & 35 hr. positions that are expected to continue to the end of the school year are being posted.

**You can apply if you:**

- are a permanent EA/CYW and didn't post out after the June staffing day.

OR

- are a permanent EA/CYW and are applying for a posting with an increase in rate of pay or work hours.

**Positions left vacant after December posting:**

- Any unfilled position as a result of the December 2014 postings will be filled by current LTO's or by casuals from the supply list. (ie) - you started in October, as an LTO in a 30 hr EA position at School X. This position is now going to be included in the December posting. Nobody applies, which leaves the position unfilled. You can now remain in that position, as an LTO.
- Your status will remain casual.

Posting #	Position Title	Weekly Hrs	Hours of work	Location	Pay Band
CUPE-14-548	EA – Sign (Job Code 7207)	35	7:30 a.m. – 3:00 p.m.	Millbrook/South Cavan PS Behaviour, (Use of Personal Protective Equipment, Safety SIP, Use of Assistive Technology/Equipment, Minimal Lifting)	8